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**City of Salisbury, Maryland  
Parks & Recreation Committee  
March 17, 2016  
Government Office Building  
Room 306**

**Minutes**

<b>Present</b>	<b>Not Present</b>
David Plotts, Chairman	Chris Roberts, Vice Chairman
David Herrick	DJ Lumpkin, Secretary
Kevin Lindsay	Amal Ali
Mike Perry	
Muir Boda, Council Liaison	
Mike Moulds, Public Works Director	
Doug Draper, Parks Superintendent	

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**Call to Order:** David Plotts called the meeting to order at 6:15 pm.

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**Minutes:** Minutes from January were unable to be distributed or approved. Minutes from February 18, 2016 were distributed and reviewed. A motion was made by Mike Perry, seconded by Kevin Lindsay, and carried to approve the minutes as presented.

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**Public Works Report:** Doug Draper updated the committee on current activities in the city parks. In the City Park, about 250-300 small trees were removed along the creek edge to improve visibility. The Mountain Bike trail bridge was reinstalled after youth had vandalized it by moving it from its location. A contractor has installed a split rail fence around the Skate Park. The Dog Park was cleaned up, removing leaves, trash, and about 30 used tennis balls. Staff has been busy with spring cleanups in all the parks.

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**Capital Improvement Plan:** Mike Moulds described to the Committee on the Parks & Recreation components of the FY17 Capital Improvement Plan. Included components were: rehabilitation of the City Park fountain, Riverwalk bulkhead extension, phase two of the Skate Park, and the Spine Rail Trail.

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**City Park Master Plan:** Mike Moulds began with an update on the Rotary Centennial Project. The Rotary club met with the City and presented renderings of their project, which includes a stone labyrinth around the fountain. Mike said he requested that the type of grass utilized be drought resistant, so the grass areas between the stone paths does not turn into bare dirt. Mike explained that the Mayor has reviewed the project, and after the Committee reviewed it, he would be working with the Maryland Historical Trust to determine if the project is acceptable within the historic easement. The members of the committee discussed the project and components. Consensus of the Committee was to move forward.

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David Plotts passed out a list of items the public listed as desired improvements to the park, in the various surveys conducted. The list is attached as a component of these minutes.

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The Committee began discussing items in order and how the Committee could implement them. The Committee established consensus around these items:

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- Restrooms. Four restrooms should be included in the Master Plan. 1) The current restrooms in the bandstand should be upgraded with a heater to permit year round use. 2) The restroom

45 at Ben's Red Swings is almost complete. 3) A new restroom should be established on the  
46 north side of the park. An existing unused pump building that must be maintained at the  
47 Tennis Courts would be a potential location. 4) Permanent restrooms should be installed at  
48 the Skate Park.

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- 50 • Splash Park. Previously the Committee recommended the concept of a Splash Park in the  
51 City Park, after presentations by the Splashbury Committee. The Committee discussed two  
52 options for implementation, with the second being the preferred option:
    - 53 ○ Build the splash park on the site of the underutilized softball field, along with  
54 additional parking.
    - 55 ○ Build the splash park on the site of the current parking lot by Ben's Red Swings.  
56 Move the parking lot over to the softball field. The current entrance to the Ben's Red  
57 Swings parking lot would become a drop-off loop and for City vehicle access to  
58 Picnic Island and the Zoo. This option would solve the safety issue of vehicles  
59 speeding down the hill into the parking lot filled with children, by separating  
60 recreation and parking by a creek. This option would reduce impervious surface  
61 overall, and runoff into the creek. The new parking lot would be utilizing a pervious  
62 surface. A sketch of this option is included in the minutes.
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  - 64 • Trails. Mike Moulds stated that the City is working with the local running club to install  
65 distance markers on the trails. David Plotts recommended that the trails be widened where  
66 possible to 6' and 8' where maintenance vehicles drive, to ensure that the path is wide  
67 enough and ruts are not developed.
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  - 69 • Maintenance. David Plotts showed a few photos of maintenance items, including the white  
70 footbridge (which Mike Moulds said was scheduled for painting) and the old pump houses  
71 which need painting.
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  - 73 • Lighting. Mike Moulds said the City is working to upgrade the lights to the City Standard  
74 and LED. Picnic Island should be lit as well.
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  - 76 • Music & Concerts. Results from the surveys expressed a desire for other music groups to  
77 utilize the bandstand. The Committee discussed other sites, including the Pony League field,  
78 which would be an optimal location for an amphitheater or location for movies in the park,  
79 due to its distance from numerous residences. The City should work with the Pony League to  
80 determine their future and if a different site such as Naylor Mill or West Side Little League  
81 would be a better site for their league. This item would be revisited at the next meeting.
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  - 83 • Security. The City will be upgrading its Police radio system in the future. One option would  
84 permit data transmission on the system, which would allow cameras to be installed in  
85 locations without the need for data wiring, such as the City Park.

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87 Introductory discussion began on other items, which will be returned to in April.

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- 89 • Ben's Red Swings – removing spray feature and replacing with fenced tot-lot.
  - 90 • Disc Golf
  - 91 • Bandstand railing
  - 92 • "Boy Scout" field

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94 Discussions on implementation of the public's desires and consultant's recommendations will  
95 continue in April.

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98 The meeting adjourned at 7:30 pm.  
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David Plotts, Chairman

Salisbury City Parks Recreation Committee  
Public Survey "Would Likes"

Item	Survey Total
Restrooms (Permanent)	47
Splash Park / Water Park / Pool	20
Trails (Upgrade/Improvement/Marking)	19
Events (i.e. Cultural / Festival / 2nd Sunday)	18
Maintenance - Increased Funding/Cleaning	17
Lighting (Replacement/Improvement/Additional)	17
Music/Concerts (other than Salisbury Band)	15
Landscaping (Native Plants)	9
Drinking Fountains	9
Movies in the Park	8
Security - General	7
Goose Management	7
Food Vendor	7
Living Shoreline - Trimming to see water	6
Benches/Seating	5
Playground - Upgrade	5
Arts Programs	4
Security - Police Presence	4
Maps/Signage Kiosks	4
Trash Cans	4
Grass (Lush/Green)	4
Paved Trail	4
Connection to Downtown	3
Disc Golf	3
River Water Quality Improvement	3
Community Gardens	3
Neighborhood Connectivity (Connectivity/Sidewalks)	3
Fishing - Additional Locations	3
Paddleboat Signage (hours/contact/ownership)	3
Security - Cameras	3
Wi-Fi	3
Basketball Court	3
Sports Fields (Soccer, Football)	3
Dog Park Water Supply	2
Promotion (to visitors, hotels, SU students)	2
Security - Call Buttons/Phones	2
Trails (Additional)	2
Winter Lights - Improvement	2
Workout Station Improvements	2
Concession Stand	2
Parking	2
Tennis Court Upgrade	2
Safe Street Crossing	1
Bike Racks	1
Chess Tables	1
Bike Repair Stations	1

Salisbury City Parks Recreation Committee  
Public Survey "Would Likes"

Outdoor Ice Skating Rink	1
Playground - Accessible Equipment	1
Pollinator Gardens	1
Bike Rental	1
Bocce Ball	1
Canoe / Kayak Rental	1
Fire Pit w/Seating Area	1
Goldfish Pond	1
Grilling Station - Upgrade	1
Hours - Open till 9 - Not Dusk	1
Large Outdoor Chessboard	1
Neighborhood Meetings	1
Pickleball	1
Pumptrack/Bike Park	1
Winter Lights - Christian Symbol	1

A stylized map of a park area. The background is green, representing grass. A blue river flows through the center. A grey road network is overlaid on the map. A light grey rectangular area at the top is labeled 'New Pervious Parking Lot'. A yellow area is labeled 'New Splash Park'. A red area is labeled 'Ben's Red Swings'. A light green area on the right is labeled 'Zoo'. A dark green area on the left is labeled 'Picnic Island'. A dark grey road at the bottom is labeled 'Drop Off Loop & Bus Stop'. A brown road segment is labeled 'City Vehicles Only'.

New Pervious  
Parking Lot

Picnic Island

New  
Splash  
Park

Ben's Red  
Swings

Zoo

Drop Off Loop  
& Bus Stop

City Vehicles Only