

1 City of Salisbury, Maryland  
2 City Park Committee  
3 September 18, 2014  
4 Government Office Building  
5 Room 306

6  
7 Minutes  
8

**Present**

Chris Roberts, Chair  
Amal Ali  
David Herrick  
Darren Lumpkin, Vice Chair  
Laura Mitchell, Council Representative  
David Plotts, Secretary

**Not Present**

**Public Works Representatives**

Doug Draper

Members of the Public (1)

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10 **Call to Order:** Chris Roberts, Chair, called the regular meeting to order at 6:10 p.m.

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12 **Approval of Minutes:** David Plotts passed out minutes from August 21, 2014. It was pointed  
13 out that Laura Mitchell's name was spelled incorrectly. A motion was made by Laura Mitchell,  
14 seconded by Darren Lumpkin, and carried to approve the minutes as revised.  
15

16 **Public Works Report:** Doug Draper reported on current activities in the Park, such as the status  
17 of the horseshoe pits renovation and corn hole boards by boy scouts, the republican women using  
18 the bandstand, and repairing a broken composite wood bench in the dog park.  
19

20 **Master Plan Update:** Chris Roberts passed around the bids for the Master Plan. They ranged  
21 from \$84,000 to \$152,000; and the budget was \$20,000. The Committee brainstormed ideas  
22 some of which were: completing a piece of the plan, asking the City/County governments to  
23 assist with the mapping section, getting a landscape architect on the Committee, asking  
24 University of Maryland College Park's architecture program to dedicate a studio class to a park  
25 master plan, looking for grant funds, having a strategic plan created, seeking other individuals to  
26 help, and developing a competition for regional universities with architecture programs, similar  
27 to the Maryland Sustainable Growth Commission's student competition, using part of the  
28 budgeted funds for a prize and other parts to cover travel expenses.  
29

30 Chris Roberts said he would contact UMES to ask if any of their programs and students may be  
31 able to assist. Chris would also run the idea of a competition by Mike Moulds. Amal Ali would  
32 contact University of Maryland College Park's architecture program to see if they are interested  
33 in a studio class.  
34

35 Laura Mitchell said she would ask the City Clerk to scan the three proposals so they can be  
36 emailed to the Committee members for review.

37

38 **Bylaws Revision:** Chris Roberts asked David Plotts to review the bylaw revisions that he had  
39 drafted. David passed out redlined revisions for the Committee to review. The Committee  
40 discussed and had the following comments:

- 41 • Section 1, item 9, should be checked for consistency with the Donation Policy. It was  
42 also recommended that the words “not specifically covered in the Donation Policy” be  
43 added after the word donation on line 53.
- 44 • Keep lines 59-61
- 45 • On line 64, add “, to include electronic transmittals,” after the word writing.
- 46 • Remove line 74
- 47 • On line 93, change December to November
- 48 • Remove lines 120-121
- 49 • On line 132, change it to read “A majority of the members currently appointed to the  
50 Committee, exclusive of the City Council Representative, shall”
- 51 • On line 143, change “City Park Committee” to “Committee”
- 52 • On line 145, change “City Park Committee” to “Committee”
- 53 • On line 150, change “City Park Committee” to “Committee” and remove “the all”
- 54 • On line 156, add Ben’s Red Swings
- 55 • Add the phrase “excessive absences could subject a member to removal by majority vote  
56 of the Committee.”

57

58 Chris Roberts asked about coordination with the Salisbury Zoo Commission. The Committee  
59 felt that coordination would be appropriate, and a member of each committee attending the  
60 others meetings would be one way to coordinate. Laura Mitchell said another would be  
61 reviewing minutes from each other’s meetings. She said she would confer with Ron Alessi,  
62 Chairman of the Zoo Commission for his input.

63

64 Chris Roberts asked the Committee their view of recommending changing the Committee from  
65 the City Park Committee to the City Parks & Recreation Committee. The Committee was in  
66 agreement with the proposal.

67

68 Chris Roberts asked David Plotts to make the revisions for the October meeting.

69

70 **Zoo Update:** Laura Mitchell updated the Committee on the Zoo. She said that the Animal  
71 Health Building is complete and in use. The Zoo was reaccredited, and will be 60 years old this  
72 year. The Zoo will be at 3<sup>rd</sup> Friday this month and on the 4<sup>th</sup> Friday they will be having a family  
73 friendly birthday party. She said that the Community Foundation of the Eastern Shore was able  
74 to provide a grant to bring children from the Fruitland Community Center to the event.

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80 **Meeting Adjournment:** A motion was made by Darren Lumpkin, seconded, and carried to  
81 adjourn at 7:40 p.m.

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A handwritten signature in cursive script that reads "David A Plotts". The signature is written in dark ink and is positioned above a horizontal line.

84  
85  
86 David Plotts  
87 Secretary